

INGLETON PARISH COUNCIL

MINUTES

**Minutes of the Meeting of the Parish Council held on
23 March 2022 at 7 p.m. in the Village Hall, Ingleton**

The Chairman opened the meeting by welcoming everyone to the Council's meeting and explained that visitors could record, either by video or audio means, but not by live feed, and that the details would be audio-recorded by the Council, but only until the Council approved the typed minutes; after which time the recording would be deleted.

1. Requested to Attend:

Councillors: Cllr Leech (Chairman); Cllr Pressley; Cllr Vickers; Cllr Humble & Cllr Ingleson.

Website Manager: AJ Mead

Visitors: 3

Clerk: J Mead

2. Apologies for Absence Cllr Hunton (Vice-Chair) and Cllr Cartwright

3. Declaration of Interest

No declarations of interest were made at the beginning of the meeting.

PUBLIC PARTICIPATION

4. Public Participation

a) Comment on the agenda items

No comments were raised

b) Any other Business

No items were raised

5. Clerk's report on actions taken since previous meeting

All items raised regarding actions taken by the Clerk in the list on the agenda were noted by Members.

Cllr Vickers to make complaint to DCC regarding the state of the footpath to the West of the village leading towards Staindrop exit road.

Clerk to liaise with Cllr Ingleson regarding valuation of both pavilion and bus shelters

Clerk to write to landowner regarding a stile which is difficult to get across.

STRATEGIC BUSINESS

6. SPEED MONITORING THROUGH VILLAGE

Members agreed that it was unfortunate that the Police had been unable to accept their invitation to attend the meeting as their contribution toward discussions would have been most useful, given the questions raised and left unanswered. Clerk to invite again to a future meeting.

Several types of Speedwatch monitoring equipment were considered for purchase using the £3000 funding ring-fenced for this purpose. Further investigation to be made with the view to making a definitive decision at the next meeting regarding the purchase of the preferred equipment.

Clerk to write to Openreach to ask whether permissions are required to place Speedwatch equipment on their property (telegraph poles) and at what potential cost.

Clerk also to contact Zurich Municipal Insurance to enquire whether there is any encumbrance to inform them about our plans.

The Chairman thanked Mr Mead for his work and also thanked the Speedwatch Team for their continued work and presence in Ingleton.

Signature: (Chairman)

Date:

7. COMMUNITY EMERGENCY PLAN

The Clerk reported that the formation of our village Community Emergency Plan; something Durham County Council had initiated for all communities to develop; was progressing very well. The Clerk showed a redacted copy of the plan to Members and visitors and explained that she would, in coming weeks, be inviting members of the community to be key members of the response team. Members thanked the Clerk for the time she had taken in developing this document and agreed that four extra hours of pay should be included in her next salary to reflect the extra work done. DCC representative to be invited back to the July meeting and after that we will potentially be ready for a rehearsal of all services being put in place.

8. POLICIES FOR ADOPTION

a. COMMUNICATIONS IN PERSON AND BY POST

Subject to changes noted in the meeting, the Members agreed to adopt the Policy for Communications in Person and by Post.

Proposed by: Cllr Leech Seconded; Cllr Pressley Vote: Unanimously agreed

b. COMMEMORATIVE ASSETS

Subject to changes noted in the meeting, the Members agreed to adopt the Policy for Commemorative Assets.

Proposed by: Cllr Leech Seconded; Cllr Paul Humble Vote: Unanimously agreed

9. BENCHES FOR BUS SHELTER AND CHRISTMAS LIGHTING

The Clerk provided samples of the posters and leaflets to be distributed to immediate neighbours of the Black Horse bus shelter, explaining the plans for making an area available for the recycling and sale of books, DVDs and CDs. It was agreed that the site would not hold anything other than these items and that, if the project did not meet the requirements of being kept tidy, and became a problem to neighbours, then everything would be removed and the bus shelter returned to its former state. Clerk to source a secure money box for payments to be collected.

The council, as a working group, will paint the bus shelter with £60 to be made available for the costs. Work also to be carried out to both allow easy and safe egress for birds to access their nests each year and to protect the items for sale below. Cllr Vickers has kindly offered furniture she owns for people to sit upon in lieu of bus shelter benches.

10. NORTH EAST AMBULANCE SERVICE – DEFIBRILLATOR TRAINING AND SITING OF DEFIBRILLATOR IN VILLAGE

The Clerk is to contact the North East Ambulance Service to request a date, preferably on a Thursday when the Village Hall is generally available, for training in the use of a Defibrillator. Discussions ensued on the use of ‘Annies’ which are dummy models of people designed to allow practice in CPR but without the actual defibrillator being used in order to reserve its use for official training.

The Parish Council and IDCA are to liaise in order to agree a new and permanent site for the defibrillator.

A letter of thanks is to be sent to Cllr and Mrs Cartwright to thank them both for arranging for and allowing the temporary siting of the defibrillator on their property.

11. QUEEN ELIZABETH II PLATINUM JUBILEE CELEBRATIONS

A letter from a resident suggesting a ‘sweep the pavement’ exercise to get the village tidy for the celebrations was read out and the Council readily admitted it had no objection to it happening and would be willing to take part.

Cllr Ingleson gave details of what arrangements were already in place for the Jubilee event over the holiday weekend. Consideration is still being given to where car parking is to be made available. An ‘event’ insurance cover is being arranged to cover the organisers and participant during the celebrations. £400 to be made available for the purchase of commemorative mugs, some to be given as gifts to the children of the village and others to be sold to raise funds and circa £18 for the purchase of a commemorative rose to be planted in the corner of Jubilee Field.

12. MINUTES OF MEETINGS IN 2014 AND 2015

The Clerk is to add a report to the Minutes of both the AGM and Annual Meetings from 2014 and 2015 to state that it was noted at a meeting held on 23 March 2022 that the dates showing on these documents are incorrect and that the Minutes of the AGM 2014 have not been filed either on paper or electronically.

13. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 26 January 2022 were proposed for acceptance as a true and accurate record.

Proposed by: Cllr Leech Seconded; Cllr Pressley Vote: Unanimously agreed

14. IPC FINANCES

The Meeting heard that the Clerk’s salary had been ratified to be in alignment with standard remuneration as regulated by the National Association of Local Councils.

The Statement of Accounts were proposed as a true and accurate record by Cllr Leech. 2nd: Cllr Pressley. Vote: Unanimously agreed

ROUTINE BUSINESS

15. PAVILION AND FIELD WORKING GROUP (PFWG)

Cllr Leech to repair tarmac area underneath children’s swings and enquiries to be made for the wooden fencing near the gents’ toilet to be reinstated. It was noted that any other equipment such as goal nets will be replaced if deemed necessary.

The Council is to advertise the availability of pavilion for use. There is a table tennis table in the building and, although the Parish Council is not running a Youth Club it would be good to see the building being used as long as all legal requirements are upheld.

Letter of thanks to be sent to Mr Norman Davies for arboreal work to trees near the playground. Clerk to again seek arboreal services for tree on the north border of the field.

16. PLANNING APPLICATIONS

No planning applications to note at this time.

LOCAL MAINTENANCE / VILLAGE ISSUES

17. Any Other Business

A resident sent details of an article in the Teesdale Mercury concerning another local village considering the planting of wild flowers in hedgerows and the problems this had caused in other areas of the county. Members noted the information and confirmed that there were no such plans for planting wild flowers in Ingleton.

Cllr Humble reported that the first home cricket match would be held on 30 April. Insurance cover has been secured and a copy to be sent to the Clerk.

Deadheading of daffodils to be done and it was suggested that people walking dogs could give a little help in achieving this. Cllr Pressley to ask if the schoolchildren might be able to carry out the task as they have done in the past.

Members notes that the number of people asking for copies of the Parish Pump have reduced from circa 30 to around 15 and some copies are being left at the back of the church.

Members discussed the village Whatsapp, which, although originally created by Cllr Hunton to support communications during COVID, it was never officially adopted by the Parish Council. With the reducing of restrictions, its initial remit has, in itself, reduced but it is seen to be still an active and enduring part of the village communication system. This being so, Members asked for it to be noted that the system is neither owned, managed nor endorsed by the Parish Council and it holds no responsibility for its past or future content.

The Chairman thanked everyone for attending and closed the meeting at 9.35pm

DATE AND TIME OF NEXT MEETING

AGM, Annual Parish and Ordinary Meetings
Wednesday 25 May 2022 beginning at 7.00 pm
Village Hall, Ingleton

Joyce Mead, Parish Clerk
14 Springwell, Ingleton, DL2 3JJ
clerk.ingletonparishcouncil@gmail.com

Signature: (Chairman)
2022

Date: