

INGLETON PARISH COUNCIL

MINUTES

**Minutes of the Meeting of the Parish Council held on
26 January 2022 at 7 p.m. in the Village Hall, Ingleton**

The Chairman opened the meeting by welcoming everyone to the Council's meeting and explained that visitors could record, either by video or audio means, but not by live feed, and that the details would be audio-recorded by the Council, but only until the Council approved the typed minutes; after which time the recording would be deleted.

1. Requested to Attend:

Councillors: Cllr Leech (Chairman); Cllr Hunton (Vice-Chair) Cllr Pressley; Cllr Cartwright and Cllr Ingleson.

Website Manager: AJ Mead

Visitors: Ms Laura Dobson, DCC officer; Mr N Davies; Mrs B Dodds;
Mrs P Leech; Mrs E Ormandy; Mr D Ormandy; Mrs S Parrett; Ms J Wright

Clerk: J Mead

2. Apologies for Absence Cllr Vickers & Cllr Humble

3. Declaration of Interest

No declarations of interest were made at the beginning of the meeting.

PUBLIC PARTICIPATION

4. Clerk's report on actions taken since previous meeting

All items raised regarding actions taken by the Clerk in the list on the agenda were noted by Members.

Clerk to request again that DCC widen the footpath to the West of the village leading towards Staindrop.

Clerk to respond to company offering to carry out valuation of pavilion but the proposed charge was proving to be prohibitive. Cllr Ingleson suggested possible liaison with IDCA for valuation of multiple properties and share the cost. Clerk to liaise with Cllr Ingleson on matter.

5. Public Participation

a) Comment on the agenda items

No comments were raised

b) Any other Business

No items were raised

STRATEGIC BUSINESS

6. COMMUNITY EMERGENCY PLAN

The Chairman welcomed Laura Dobson, Civil Contingencies Officer from Durham County Council who was invited to speak about formulating a Community Emergency Plan which, once in place, would better enable Ingleton Parish residents to protect themselves, each other and their properties. The plan works by inputting the contact details of all the key and skilled residents in the area and linking them in a communications system that, should any one of the several emergency scenarios come up, then a response will be quickly made – either in person or by calling for the relevant emergency services. There is a duty officer on duty 24/7 at Durham County Council so that in the event of an emergency we could have almost immediate back up while we initially make a response ourselves though this is not always guaranteed as the duty officer may be overwhelmed by other

Signature: (Chairman)

Date:

2022

incidents or dealing with the incident in question. All personal details within the plan are held in complete confidence and the document is redacted so that the information is not accessible to unauthorised viewing. DCC will help with advice on what equipment, ie sandbags, torches etc might be needed in storage and agreed to send details as and when she had them following Storm Arwen debriefs. In the meantime, she agreed to speak to Bill Stephenson from the Environment Agency about advice on funding options. Ms Dobson stated she would be happy to liaise further with us on the plan. Clerk to formulate information to input and report to the March meeting.

7. PRECEPT

The Chairman offered scenarios of inflation being at 3% and 5% and the Council agreed that, in order to protect the value of the reserves held in the Council's bank accounts (and in turn the availability of funds to the community if required), the precept should reflect the present reported rate of inflation of 5%. The Clerk has been instructed to send a request to Durham County Council for the sum of £8763.58 which is an increase of £522.40 from the previous year's precept and, for Band D properties, a change in cost per week of £0.04 per week.

Proposal: To request Durham County Council be asked to send to Ingleton Parish Council bank account a precept of £8763.58 (eight thousand seven hundred and sixty three pounds 58).

Proposed by: Cllr Leech Seconded by: Cllr Ingleson Vote: unanimous.

8. SPEED MONITORING IN VILLAGE

Clerk reported receiving a disappointing response from DCCs Traffic Assets team re the Parish Council's request for info on cost and advice available to get 'Speedwatch Aware Village' signs for Ingleton where they stated that a 'Sign Audit' was to be completed at the direction of the Department for Transport and any signage that 'is not considered necessary to help reduce street clutter and hopefully improve driver compliance' would mean that Ingleton would not be allowed to have such a sign. Clerk to respond to email requesting to know the date of when this audit will be compiled.

A Mead has collated a number of options for designs and costs of speed monitoring signage and the council is looking to have multiple locations to attach the equipment so that all parts of the village will, in the end, have a turn at surveying what traffic behaviour is like - all day every day - rather than simply once during each week in one area. A Mead to work further to establish the cost of the project in order for the Council to again approach our representative County Councillor for his help with funding the work.

9. POLICIES FOR ADOPTION

Members agreed that the two policies: a) Communications In Person & By Post and b) Commemorative Assets, should be moved for discussion to the next Parish Council meeting.

10. BENCHES FOR BUS SHELTERS AND CHRISTMAS LIGHTS

The Clerk reported that, following a request from a resident, the Chairman asked that the above matters be placed on the parish council agenda. With regard to Christmas lights in the village, this historically has been organised by the IDCA but, given the Christmas tree and costs and effects are an integral part of the village community for which the Parish gives service, Members agreed that it could possibly be appropriate for the Parish Council to offer some help towards the running costs and management. Clerk to write to IDCA to offer some form of amalgamation for future years.

The Clerk suggested that, with an aim to raise money towards the replacement of Christmas lights and possibly add to them, the question of benches in the bus shelter could also include the addition of book shelves to sell DVDs, CDs and books. This activity has, in the past, raised a lot of money in other

village bus shelters and when putting it all in situ, benches could be built as an integral or separate unit to the shelter itself.

Recycling DVDs, CDs and books received a positive response in the Clerk's request of public opinion but concern was voiced at the possible effect it could have on house martins that come to the shelter each year. Clerk to write to the RSPB for advice on this. The Clerk will put up a notice inside the shelter itself asking for comments regarding the proposed new use. She will also make enquiries with regard to public liability with the Council's insurance company and write to the IDCA with the view to the funds raised being passed to their funds.

The design of a bench to include features that would remove the risk of people loitering or sleeping in the shelter. This matter to be further discussed at the March meeting when the Clerk has received responses to her enquiries.

11. GRASS CUTTING CONTRACT TO ADVERTISE

The Clerk reported two companies send enquiries regarding the advertisement for a grasscutting contract to cut / treat specific area of village green, grass and public footpaths.

The Councillors discussed the merits of both companies and selected CE & CM Walker as the company to ask to cut the relevant areas for the next two calendar years.

Proposal: That CE and CM Walker be awarded the contract for grasscutting and treating of relevant areas in Ingleton Parish Council for 22/23 and 23/24.

Proposed by: Cllr Leech Seconded by: Cllr Ingleson vote: unanimous

12. INSURANCE COVER FOR 2022/23

The clerk reported she had asked for a quote BHIP, the insurance company favoured by many Parish Councils. Ingleton Parish Council's annual cost with Zurich Municipal is £435.64 and BHIP quoted £431.96 to be tied in for three years. As there was no real benefit to changing the present arrangement no further action will be taken.

13. WINE CIRCLE TO BORROW DEFIBRILLATOR FOR PRACTICE IN USE

In order to get the most benefit out of any practice or use with the defibrillator, the Clerk has sent off enquiries to the North East Ambulance Service who advertise a free training service to community groups. The Clerk will advertise the event once a mutually convenient time is agreed with Village Hall bookings, NE Ambulance personnel availability and an advert asking for likely numbers of people wishing to attend.

14. QUEEN ELIZABETH'S PLATINUM JUBILEE EVENT

Cllr Ingleson informed the meeting that plans for the Queen's Platinum Jubilee as well as the Village fayre, both of which will occur in the same weekend of 4 June, were moving forward with plans for vintage cars, a dog show, exhibitions of Thai-chi and local photography as well as a floral display in the church. The Sports Pavilion would display photographs and pictures from the school.

The IPC was asked:

- a) Does the IPC wish to purchase a beacon at a cost of some £500. Given the price - it was thought to be cost prohibitive so the decision was not to have a beacon.
- b) There is a requirement for a risk assessment. The Chairman offered the use of one such document as a template. Cllr Ingleson is to liaise with the Chair on this.
- c) Would the Parish Council allow a floral display on the village green near the memorial stone whereby flowers in the pattern of 2022 would be planted in a cut out section of the green. A work group would take care of the area during the growing season. Permission was granted.

Cllr Pressley suggested that funds could possibly be made available for Jubilee mugs to be purchased for the schoolchildren to receive a memento of the occasion. Cost circa £150-400. Cllr Pressley to bring a selection of designs to the next meeting.

Cllr Pressley also suggested it might be appropriate for the Council to plant a Queen Elizabeth commemorative rose in an area of the village to mark the occasion. Cost circa £18.

Signature: (Chairman)

Date:

There is to be an open meeting on 9 March to further discuss both the Jubilee and the village fayre.

The Chairman welcomed the return of the village fayre and reminded the meeting of the synergy between the Parish Council's VAT free purchasing power and the IDCA's fundraising capacity and hoped this could be brought into play again this year.

ROUTINE BUSINESS

15. MINUTES OF PREVIOUS MEETINGS

The minutes of the previous meeting held on 25 November 2021 were proposed for acceptance as a true and accurate record.

Proposed by: Cllr Leech Seconded; Cllr Pressley Vote: Unanimously agreed

16. IPC FINANCES

The meeting heard that the overall balance across the bank accounts is £11,115.19 with a potential end of year cash surplus of £7380.48

Cllr Vickers gave £10 cash to the Clerk for donation into the Playground account.

Chairman reminded the meeting that £3000 of the projected reserve has been ring fenced for the possible purchase of Speedwatch equipment, dependent on whether the project does get approved.

The Statement of Accounts were proposed as a true and accurate record by Cllr Leech.

Vote: Unanimously agreed

17. PAVILION AND FIELD WORKING GROUP (PFWG)

The cost of removing the adventure trail in the playground is £780. Removal of the trail in situ at the moment plus the installation of the new equipment will both be carried out by the contractor and will take place in March 2022.

18. PLANNING APPLICATIONS

Durham County Council are in the process of investigating the legality of widening the pathway in front of a property to the west of the village. The Clerk is awaiting a response from the Planning Section of DCC.

LOCAL MAINTENANCE / VILLAGE ISSUES

19. Any Other Business

- Cllr Pressley asked if there was any progress on trees in the playground area being cut back to remove potentially dangerous loose branches. Clerk reported there had been many reassurances from the arborist tasked with the job that he would deal with it but he is busy working also for the County Council.
- Mr Norman Davies, retired arborist and a visitor to this meeting, agreed to deal with the aforementioned playground trees. The Council very much thank Mr Davies for his help.
- A visitor raised a question outside the scope and remit of the IPC regarding policies and procedures of the IDCA and was advised to direct the question to the IDCA.

Meeting ended at 8.47 pm

DATE AND TIME OF NEXT MEETING

Wednesday, 23 March 2022 at 7.00 pm in the Village Hall

Joyce Mead, Parish Clerk
14 Springwell, Ingleton, DL2 3JJ
clerk.ingletonparishcouncil@gmail.com

Signature: (Chairman)
2022

Date: