

INGLETON PARISH COUNCIL

Minutes of Ordinary Meeting – No. 13 of the Parish Council held on Wednesday 28 November 2018 at 7.00 p.m. at the Ingleton Village Hall.

- 13/1 Present:**
Councillors: I Cartwright; P Humble; P Hunton, (Vice-Chair); S Leech (Chair)
J Pressley, A Tillbrook and M Vickers
Visitors: Four (4)
Clerk: J Mead

- 13/2 Apologies for Absence: 0**

Prior to commencement of the meeting Cllr Leech, as Chair, confirmed that in the interests of accuracy a recording of the Meeting will be made and deleted once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting. Cllr Leech also reiterated that it was in order for the public to record (or video) the meeting.

- 13/3 Declaration of Interest**
Members were asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

None recorded

PUBLIC PARTICIPATION:

A fifteen minute discussion period for members of the public to raise questions and/or concerns. Following this period members of the public are welcome to remain but cannot speak further on any Agenda item unless at the discretion of the Chair.

- 13/4 a) Public Participation:** Comments on agenda items
Road resurfacing – Durham County Council have, in the recent past, stated that the resurfacing of roads in Ingleton are on their current 13 month itinerary but, as this was said more than 13 months ago and no work has been done, the Clerk was requested to enquire the present schedule of work. This has become more urgent given the past, and present, roadworks on the A67 causing a substantial increase in road traffic through the village.

Another issue linked to this is the alleged plan to repair drains near to Manor Road-end where flooding is a regular feature and the Highways Department stated they intend to carry out the repairs prior to the roadwork being done. The Clerk to make enquires on both issues.

- 13/5 b) Public Participation:** Any other business.
Dog fouling signs - Mr David Ormandy very kindly offered to send photographs of signs against dog fouling for possible reference and use by the Parish Council.

STRATEGIC BUSINESS:

- 13/6 IPC Budget and Precept 2019/20**
The Chairman reported that the monies raised by the previous year's precept as well as grant monies had been well spent on returning Parish Council and village assets to

Chairman's Signature:

proper working and decorative order.. It had also benefited the Council by allowing Members to organise events and thus bringing together individuals and groups within the parish to ensure none, including the Parish Council itself, did not feel, or become, isolated.

The required precept for 2018/19 was then discussed and a 3% increase (12p per household using Band D RV as the average) was used to predict any cost inflation plus costs for insurances. Also, owing to having previously underestimated the true cost to employ a parish clerk, it was agreed to raise the remuneration for Parish Clerk up to the standard NALC and SLCC Salary Scales.. This would bring a rise of £6.04 per year to each household going by the average Band D rateable value but would be met by both fund raising and a precept request in order that overall costs would not be seen as simply an extra tax on residents.

Because of the remedial works now having been done, and all matters of costings on a proper footing, any future increases are projected to be on a more moderate scale.

The details of the funding will be published on the Parish Council website for public comment and a final decision regarding the amount of precept to be requested will be decided at the Parish Council meeting dated 23 January, 2019.

13/7 IPC Policy for Administration Costs

The Chairman produced a Policy based on standard requirements for Administration Cost monitoring and details were agreed as being acceptable for the Parish Council to monitor and easily audit all administration costs with clarity and transparency.

Motion to accept the document as the official guideline and policy for the monitoring of Administration costs.

Proposed by Cllr S Leech. Seconded by Cllr I Cartwright and agreement voted unanimously.

13/8 WW1 Centenary Commemoration report

Everyone present agreed that the Commemoration Day was a great success and that the planning and work carried out was done at a a precision level. Congratulations were offered to all who took part, and especial mention was made of Mrs Sandra Parrett, who initiated both raising a grant for the supply of the ‘Tommie’ silhouettes and liaising with individuals and village organisations to bring the details together. The schoolchildren were a delight and the ceremony a fitting solemn commemorative tribute to those who were lost in WW1.

13/9 Update of mobile Post Office and its attendance in Ingleton

A letter has been sent to the Post Office to both thank them for reinstating the service to our Parish and to ask them what measures they may have put in place to avoid future similar occurrences.

13.10 Dog Fouling within the village

Dog-fouling signs and pink spray has been purchased in order that an attempt to deter dog walkers from allowing their pets to defecate without disposing of the faeces responsibly. The area to be monitored first is land nearby to the vicarage. It is to be

Chairman’s Signature:

hoped that it will encourage all dog walkers to be respectful of everyone's right to walking out in the village and its outskirts without risk of harm.

ROUTINE BUSINESS:

13/11 Minutes of the last meeting:

To confirm and sign the Minutes of the Ingleton Parish Council Meeting dated 24 October 2018.

The Minutes of the Ingleton Parish Council Ordinary Meetings held on 24 October 2018 were agreed as being true and accurate records.

Motion to Approve: Cllr Steve Leech Seconded: Cllr Ian Cartwright.
Member vote: Unanimous to accept

13/12 IPC Finances

- a) To receive both actual and projected balances of IPC accounts.
The Clerk produced a balance of accounts which showed the projected cash surplus at the end of the final year to be circa £9,097.82. The Chairman noted that the projected VAT would also be available for future requirements and so it showed an excellent outcome following the projects and budgets set for this financial year.
- b) Electronic Banking. Now that Barclays Bank have acknowledged the Clerk as one of the signatories for the bank accounts, the Clerk is to make arrangements for e-banking to be instigated for Council use.
- c) Invoices for payment – No invoices were produced for payment.

13/13 Pavilion and Field Working Group (PFWG)

It was agreed that the remedial and decoration work done to the cricket pavilion, and also to the bus stops in the village, were a great improvement and to be commended. Cllr Vickers reported that a cheque for £30 had been paid to Durham County Council for the pre-inspection of the field where the gym equipment will be sited.

13/14 Cricket Club Working Group CCWG)

The Cricket Team will be meeting next on Monday, 11 February 2019. Some concern was voiced by the team's groundsman at the condition of the grass on the pitch so samples of the seeds have been retained for investigation and monitoring. Delivery has been taken of the second hand motor and grass cutting trailer. The grass cutter, being brand new, worked excellently but unfortunately the motorised mini tractor's engine did not seem designed to be able to pull the trailer without burning out the electrics. The supplier is willing to negotiate an exchange to enable the Council to get a slightly larger, more appropriate, tractor. The question was raised about who would judge which model would be the most appropriate and members of both the Council and the visitors recommended names of people who live and/or work nearby who could give advice on what equipment would be most suited to this work. The Chairman to speak to Ian Dent for advice and arrangements are to be made to view a demonstration of larger mechanical equipment.

13/15 Personnel Committee

No matters raised.

Chairman's Signature:

LOCAL MAINTENANCE / VILLAGE ISSUES

13/16 Hedges – Playing Field

Some discussion took place regarding taking advantage of surplus trees and bushes being available from Ingleton School. There are breaks in the north boundary of Jubilee Field and, in the absence of any objection, it is in these areas where planting will take place.

The Chairman asked the Clerk to Minute the thanks offered to Mr Richard Hodgson for cutting back the hedging to the west of Jubilee Field boundary.

MEMBERS’ QUESTIONS TO CHAIR OR CLERK

13/17 No questions were asked at this time.

DATE AND TIME OF NEXT MEETING

Wednesday 23 January 2019 at 7.00 p.m. in the Village Hall.

**Joyce Mead
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Chairman’s Signature: