

INGLETON PARISH COUNCIL

MINUTES OF ORDINARY PARISH COUNCIL MEETING - NUMBER 1 - HELD ON WEDNESDAY 27th JUNE 2018 AT INGLETON SPORTS PAVILLION – 6.45 PM

ITEM No.	ITEM
	<p>Prior to commencement of the meeting Cllr Leech as Chair, confirmed that in the interests of accuracy a recording of the Meeting will be made and deleted once the Draft Minutes were agreed as a True and Accurate Record at the next Parish Council Meeting. Cllr Leech also reiterated it was in order for the public to record (or video) the meeting.</p>
1/1	<p>Present: To record Councillors and Number of Visitors present. Councillors: Leech (Chair); Cartwright; Hunton (Vice Chair); Vickers; Tillbrook Visitors: Four No. (4)</p>
1/2	<p>Apologies for Absence: Councillors: Parrett; Pressley</p>
1/3	<p>Declarations of Interest: Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter, it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.</p> <p>None Recorded.</p>
<p>Public Participation: Members of the public are invited to raise questions and/or concerns</p>	
	<p>Cllr Leech confirmed that residents are welcome to raise issues. However, it may not be possible for the Parish Council to give an immediate response or decision if the matter raised is not a current Agenda item. Any issue may have to be publicised to the general public before any potential Resolution can be made at a future meeting.</p>
1/4	<p>Public Participation: Agenda items. None Recorded.</p>
1/5	<p>Public Participation: Any other business. A resident asked about putting a for sale sign up on a council verge. The council agreed that providing no damage was caused to any grass or verge there was no reason why a temporary for sale sign could not be erected.</p>
<p>Strategic Business: Issues of strategic importance that require priority attention</p>	
1/6	<p>None</p>
1/7	<p>None</p>
<p>Routine Business</p>	
1/8	<p>Minutes of the last meeting:</p>

1/8.1 To confirm and sign the Minutes of the Annual Parish Meeting – No. 18 - dated Wednesday 23rd May 2018.

MOTION: Cllr Leech proposed a motion to confirm that the Minutes of the Annual Parish Meeting held on Wednesday 23rd May 2018 as an Accurate Record – Seconded by Cllr Cartwright.

RESOLUTION: The Minutes of the Ingleton Annual Parish Meeting – No. 18 - dated Wednesday 23rd May 2018 were confirmed as a true and accurate record.

1/8.2 To confirm and sign the Minutes of the Annual General Meeting's – No. 18 - dated Wednesday 23rd May 2018.

MOTION: Cllr Leech proposed a motion to confirm that the Minutes of the Annual General Meeting's – No. 18 - dated Wednesday 23rd May 2018 as an Accurate Record – Seconded by Cllr Tilbrook.

RESOLUTION: The Minutes of the Ingleton Annual Parish Meeting – No. 18 - dated Wednesday 23rd May 2018 were confirmed as a true and accurate record.

1/8.3 To confirm and sign the Minutes of the Extraordinary Parish Council Meeting No. EX/1 dated Wednesday 16th May 2018.

NOTED: Copies of the minutes had not been circulated therefore, the matter was deferred to the next ordinary IPC meeting.

1/9 **IPC Finances:**

RECEIVED: Internal Audit Report and IPC Finance Report – May 2018

DISCUSSED: Cllr Leech explained that an internal audit had been undertaken resulting in a very positive outcome. Cllr Leech further explained that the external audit had highlighted the council's robust and transparent financial arrangements, and in particular very clear and persist record keeping. Cllr Leech, on behalf of the council expressed his gratitude to the external auditor and further wished to express the council's appreciation to Cllr Vickers who has taken on the role of Responsible Financial Officer's and clear to great effect.

DISCUSSED: The IPC's financial statement was discussed, which showed the council was in an even financial position.

MOTION: Cllr Leech proposed a motion that the External Auditor's report and the IPC financial statement be accepted and sent off for external audit. Motion seconded by Cllr Hunton.

VOTE: The Proposal was carried unanimously by a show of hands by all Councillors present

1/10 **Pavilion and Field Working Group (PFWG):**

To receive verbal update from the Pavilion and Field Working Group

RECEIVED: Cllr Vickers gave a verbal update on the work being carried out to the Sports Pavilion and field, which is currently underway and further work is expected to be completed in July and the council will be kept up to date with progress as the work progresses.

RECEIVED: Cllr Vickers gave a verbal update on the Picnic in the Park event to be held on the 30th June 2018 that she has been instrumental in organising. Cllr Vickers explained that over 300 tickets had now been sold and all necessary checks and safeguards had been completed. The Council were informed that setup on the field would take place on Friday evening and Saturday morning and any volunteers would be very welcome to help. On behalf of the Council, Cllr Leech thank Cllr Vickers for her efforts in

organising such a large community event.

RECEIVED: Cllr Cartwright on behalf of the IDCA (Ingleton District Community Association) and as lead coordinator on the Ingleton Fayre Committee provided an update on the fayre, which had taken place on 9th June 2018. Cllr Cartwright explained that the fayre, held on Jubilee Field, had been a resounding success, raising £2700 and he had received some very positive feedback about the overall day. Cllr Cartwright informed the Council that on behalf of the IDCA he would like to present a cheque for £800 to the IPC in support of maintaining the facilities for other such future community events. On behalf of the Council, Cllr Leech thanked the IDCA for such a kind donation and congratulated and commended Cllr Cartwright for being instrumental in delivering such a successful community event. Cllr Leech wished Cllr Cartwright every success with next years Fayre and offered the full support of the IPC.

RECEIVED: An update from Cllr Vickers informed the Council that the Grant Fund of £10,000 for the purchase of field gym equipment and to facilitate other sports had been received.

MOTION: Cllr Vickers proposed a motion that the gym equipment at a cost of approximately £7,000 be purchased. This was seconded by Cllr Leech.

VOTE: The Proposal was carried unanimously by a show of hands by all Councillors present

DISCUSSED: Cllr Leech raised the issue in relation to field maintenance to facilitate field community activities and the issues around the grass cutting. It was noted that this issue has now been raised and discussed several times with reference to the Fayre, children's football, cricket and general community use. It was suggested that Cllr Cartwright and Cllr Hunton explore possible options of better maintaining the grass and the possibility of using the Grant Funding to better facilitate other sports on the field. It was noted that their findings would be added to a future agenda for further discussion.

1/11 Cricket Club Working Group (CCWG):

To receive verbal report and update regarding King James Cricket Cub.

RECEIVED: Cllr Tilbrook informed the Council that the signed contract had now been received from King James Cricket Cub.

1/12 Personnel Committee:

To receive verbal update from the Personnel Committee

RECEIVED: Cllr Tilbrook updated the Council that a potential applicant for the role of Clerk had come forward and had attended this meeting as a member of the public to observe the council in operation. Cllr Tilbrook would provide further a further update should the individual make a formal application to the Council for the position.

NOTED: The IPC remains without a dedicated Clerk

Local Maintenance/Village Issues

1/13 Hedges in Jubilee Field

NOTED: Cllr Vickers explained that the hedges around Jubilee Field are normally cut by a local volunteer farm. However, due to the seasonal issue of nesting wildlife it was not possible to cut the hedges until later in the year.

1/14 Old Well – Jubilee Field

NOTED: Cllr Cartwright explained that a potentially old well has been identified on the field and its

current state cannot be confirmed as there are no available records just living memory of a local resident. It is believed the well is brick lined approximately 6 feet wide and 40 feet deep and the top was covered with wood then soil. The area where the well is believed to be located has been cordoned off pending further exploratory inspection. Cllr Cartwright to update on progress.

1/15 Request for Services

RECEIVED: Cllr Leech informed the Council that a written request with plans had been received from a resident seeking to install gas into their home which was being renovated in the village. The services in question would need to pass under land designated as village green. The proposal by the resident was that the gas contractor would dig a hole at each end not on village green a tunnelling device known as a mole would dig under the village green and a pipe would be passed. Therefore, avoiding any damage or interference to village green

MOTION: Cllr Leech proposed that providing no damage was caused to village green it would be remiss of the Council to withhold access to such basic service and the installation should be allowed to proceed. Seconded by Cllr Hunton.

RESOLUTION: Agreement was given for the installation of a gas pipe to pass under village green

1/16 BT Manhole

NOTED: A verbal update was provided from Cllr Leech informing the Council that a BT manhole cover had been found on footpath of Front Street with a hole approximately 15cm in diameter. As this was a clear risk to public safety a cone had been placed over the hole and Cllr Parrett had reported the matter to the County Council. Cllr Leech informing the Council that this matter made now been resolved and a replacement manhole cover had been installed.

Member's questions to Chair or Clerk

6/17 To receive member's questions.

None received

Date and Time of Next Meeting

6/18	DATE	DAY	VENUE	TIME
	28 th March 2018	Wednesday	Village Hall	6.45 pm
	25 th April 2018	Wednesday	Village Hall	6.45 pm
	23 rd May 2018	Wednesday	TBC	6.45 pm