

## INGLETON PARISH COUNCIL

**Minutes of Ordinary Meeting – No. 11 of the Parish Council  
held on Wednesday 26 September 2018 at 7.00 p.m. at the Ingleton Village Hall.**

### **11/1 Present:**

Councillors: I Cartwright; S Leech (Chair); J Pressley; A Tillbrook and M Vickers  
Visitors: Two ( 2 )  
Clerk: J Mead

### **11/2 Apologies for Absence:** A Tillbrook and P Hunton

Prior to commencement of the meeting Cllr Leech as Chair, confirmed that in the interests of accuracy a recording of the Meeting will be made and deleted once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting. Cllr Leech also reiterated that it was in order for the public to record (or video) the meeting.

The Chairman asked, in the interest of total inclusion in the meeting, that Agenda Item 11/6 be moved forward in order for the Co-option of the sole applicant for the post of Councillor to be recorded.

### **11/6 Co-option of Councillor**

The Chairman explained that the County Council had been notified of the vacancy; it was advertised to give electors of the parish the opportunity to request an election but the required number of 10 or more was not reached. This resulted in the Parish Council being able to fill the casual vacancy by means of co-option. Advertised for four weeks the result was one applicant, Mr Paul Humble, and the Chairman gave a short welcoming speech to Councillor Humble on behalf of the entire Council.

### **11/3 Declaration of Interest**

Members were asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

None recorded

## **PUBLIC PARTICIPATION:**

A fifteen minute discussion period for members of the public to raise questions and/or concerns. Following this period members of the public are welcome to remain but cannot speak further on any Agenda item unless at the discretion of the Chair.

### **11/4 a) Public Participation:** Comments on agenda items

Agenda Item 11/10 – Mobile Post Office and its unreliability with regard to attendance in Ingleton. The Council heard that the van was still not attending the village on its scheduled days and both technical and staffing problems have been blamed for the lack of its presence. Members agreed that a response was required to lay out the facts and state our expectations.

The answer to how the Post Office could warn of their absences – a notice in the Parish Pump was suggested but, as not all residents are on the internet, it was thought better to have a poster on site. The Clerk to liaise with Chairman and draft a response to the Post Office.

*At this point one visitor thanked the meeting and left.*

Further comment was raised about the apparent misuse of village green areas and the placing of markers and other items on and around the parish owned properties. Discussions centred on the legal right to use the greens for access and the need for the greens, be they grass or hard-

standing, to be monitored. To this end, the Council Members are to arrange a time to inspect all land owned by the Council and write to any householder(s) if an infraction of the terms of the use of the area has been noted. Members will also take photographic evidence and measurements in order for a monitoring practice to be installed.

- 11/5 b) Public Participation:** Any other business.  
No other business was raised at this time.

## **STRATEGIC BUSINESS:**

Issues of strategic importance that require priority attention.

### **11/7 Dog Fouling within the village**

As a follow-up of discussions at the previous Ordinary Meeting concerning the problem of dog fouling in certain areas of the village, the Clerk offered a report with alternative strategies and it was decided to focus on areas of the village where the problem was worst affected, put up posters and mark the dog faeces with pink bio-degradable spray to highlight the problem.

Motion: To make £50 available for costs to cover materials and Cllr Cartwright to police the area(s) and spray faeces with pink spray to highlight the problem

Seconded by: Cllr Humble          Council Vote: Unanimous to approve motion

### **11/8 Egress to Jubilee Field from agricultural properties north of the field**

The Council produced from past records a solicitor's letter explaining that there is only one plot of land with agricultural egress onto Jubilee Field. Funding will be made available for the re-planting of bushes to reinstate the border of the Parish's field. Councillor Pressley is to inquire into the cost of this action.

### **11/9 Request for Administration Costs**

A retrospective claim for costs from a parishioner was discussed and the Chairman explained that, because there was no set policy in place for the remuneration of stationery goods at present, he asked to be given time to install such a policy whereby there was an outline and reason for expenditure, along with a VAT receipt. He suggested that, whilst the Council worked on this, the parishioner compile a set of receipts and a description of what, and how much, was solely used for Parish Council benefit. The Council instructed the Clerk to write to the Parishioner to explain the situation and request for measurable costs etc.

### **11/10 Mobile Post Office and its unreliability with regard to attendance in Ingleton**

*This item was discussed fully during 11/4 a. Public Participation*

## **ROUTINE BUSINESS:**

### **11/11 Minutes of the last meeting:**

The Minutes of the Ingleton Parish Council Extraordinary Meeting No 2 held 5, September 2018 was agreed as being a true accurate record. The Minutes of the July Meeting were not available so it was agreed that these would be produced at the next Council meeting for approval.

Motion to Approve: Cllr S Leech          Seconded: Cllr I Cartwright  
Member vote: Unanimous to accept

### **11/12 IPC Finances**

#### **a) To receive both actual and projected balances of IPC accounts.**

The Clerk presented both Statements of Accounts showing funds as balanced with the current bank statement and one showing projected bank balances

#### **Electronic Banking**

The Clerk is to make further contact with the Bank to arrange the instalment of internet banking for the Parish Council

**b) To discuss possible transfer of funds to gain highest interest.**

The Chair proposed that the Council 'ring-fence' sums of money from the current account to one of the savings accounts where it could achieve some greater value. He also asked that value of VAT refund, linked to Cricket Club purchases, intended for the Cricket Club upon receipt from HMRC in 2019, be ring-fenced.

**d) Invoices for payment**

Glenwood Paint for work done on the Pavilion, Jubilee Field	£ 27.58
Trucks and Trailers Ltd for supply of grass cutting and preparation equipment	£3816.00

**11/13 Pavilion and Field Working Group (PFWG) Meeting**

Cllr Vickers reported that the sum of £333.60 had been raised in aid of the Pavilion and field costs. The money is to be paid into the Playground account.

It was agreed that the £207 auction money from picnic in the park; making a grand total of £590.00; be paid to the ID&CA to cover any shortfall of any future events. Cllr Vickers asked that, until the payment is made, that the sum be 'ringfenced' in the playground account.

Cllr Vickers produced an estimate to paint areas of the Pavilion for the price of £375.00 and it was agreed to accept.

Motion to propose that the estimate be accepted.

Proposed by: Cllr Vickers Seconded: Cllr Leech Council vote: Unanimous

**11/14 Cricket Club Working Group (CCWG)**

Meeting on 24/9/18 Sports Pavilion

Councillor Pressley reported that the pitch's grass will spread to cover the patchy areas and weed control measures will be used later in the year. Thanks was voiced to Paul Humble and his son for watering the pitch during the summer and continuing to maintain the pitch area.

The team is in discussions with the now 'folded' Lands Cricket Team's officials concerning equipment the team may have available and there have been positive responses with regard to publicity in that Mike Amos of Northern Echo and Stuart Laundy, Teesdale Mercury reporter and ex-cricketer for Ingleton, are keen to promote cricket at Ingleton.

Future events will be entered into the planned Jan/Feb calendar to include a cricket friendly at the beginning of the season and another race night. –

Next meeting: 11 February 2019 at 7pm in the Black Horse, Ingleton

**11/15 Personnel Committee**

No issues to report

**LOCAL MAINTENANCE / VILLAGE ISSUES**

**11/16 Hedges – Playing Field**

Councillor Pressley is to seek the advise of Richard Hobson on the timing and possible work to cut back some of the bushes on Jubilee Field perimeter. This was discussed earlier in the year but as bushes were flowering, action was deferred

**MEMBERS' QUESTIONS TO CHAIR OR CLERK**

11/17 No questions were raised

**DATE AND TIME OF NEXT MEETING**

Wednesday 24 October 2018 at 7.00 p.m. in the Village Hall.