

INGLETON PARISH COUNCIL
MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON THE
26TH JULY 2017 HELD AT INGLETON PAVILION

**ITEM
NO.**

374

Present:

Councillors: Steve Leech (Chair); Paul Hunton (Vice Chair); Michelle Vickers (Member); Anthony Tillbrook (Member) Judith Pressley (Member); Ian Cartwright (Member)

Visitors: 12

375

Apologies for Absence: Councillor: A. Pressley

376

Co-option Policy –

Received: A draft Co-option Policy was received.

Discussion: The Chair explained that the Council had not been able to identify a Co-option Policy from the available paperwork and that such a policy was required to conduct the meeting's business.

Motion: A motion to adopt the draft Co-option Policy was proposed by Cllr Leech and seconded by Cllr Tillbrook.

Vote: Motion carried unanimously.

Resolution: Co-option Policy adopted.

377

Item 371.7 - Councillor Vacancy –

Noted: That the Councillor vacancy had been advertised via the Electoral Services, Parish Pump, Teesdale Mercury, Village Notice Board, and Web site and that during the Vacancy period the IPC received one Statement of Interest.

Received: Mr. Ian Cartwright Statement of Interest for the Councillor vacancy

Resolution: As sole applicant and having provided the required Declaration Form and relevant signed documentation, in accordance with the IPC Co-option Policy, Mr Ian Cartwright be duly co-opted to IPC and welcomed by the Chair.

Cllr Cartwright joined the meeting as Councillor at this point.

378

Declarations of Interest:

Members were asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting.

RESOLUTION: None declared.

379

Public Participation:

A fifteen-minute discussion period for members of the public to raise questions and/or concerns took place. Following this period members of the public were informed that they were welcome to remain but could not speak further on any agenda item unless at the discretion of the Chair.

379.1 A visitor reported concerns regarding certain trees within the village being overgrown and causing problems with overhanging branches, Health and Safety etc. After discussion it was agreed that the IPC will request a review of the trees throughout the village.

RESOLUTION: To be discussed under item 372 - **Local Maintenance/Village Issues**

379.2 A visitor reported that the end of road white lines at the Hilton Lane junction with Ingleton Village had been tarmac'd over raising concerns for road safety.

RESOLUTION: To be discussed under item 372 - **Local Maintenance/Village Issues**

379.3 A visitor reported pot holes throughout Front Street and a request for it to be re-surfaced was made. Our Chair to report this issue to Durham County Council.

RESOLUTION: To be discussed under item 372 - **Local Maintenance/Village Issues**

A visitor reported overgrown paths leading from the Village towards Killerby.

379.4 **RESOLUTION:** To be discussed under item 372 - **Local Maintenance/Village Issues**

A visitor reported grass cutting service to be below expectations

379.5 **RESOLUTION:** To be discussed under item 372 - **Local Maintenance/Village Issues**

380 Strategic Business – Issues of Strategic Importance that Require Priority Attention

380.1 Item 371.2 - To consider Deferred Item Relating to Acceptance of Minutes of Annual Parish Meeting dated 10th May 2017 by Councillors Present at that Meeting

DISCUSSION: The Acceptance of Minutes requires at least two members of Council present at the meeting in question to confirm the true and accurate nature of the minutes. Due to changes in Council membership and Councillor absence, this item had been deferred for 3 meetings. The previous Chair (ex-Councillor, Joe Coomer) had raised concerns in an email to Cllr Leech that the draft minutes were not a true and accurate record of the meeting, but had not responded to invitations to explain his position.

MOTION: A motion that the Minutes of the Annual Parish Meeting held on the 10th May 2017 be struck from the record was proposed by Councillor Leech and seconded by Councillor Vickers.

VOTE: Motion carried by a vote of 5 to 1.

RESOLUTION: The Minutes of the Annual Parish Meeting held on the 10th May 2017 be struck from the record.

380.2 Item 371.1 -

MOTION: A motion to accept the Minutes of Ingleton Parish Council Meeting dated 26th May 2017 as a true and accurate record of the Meeting was proposed by Cllr Vickers and seconded by Cllr Hunton.

RESOLUTION: The Minutes of Ingleton Parish Council Meeting dated 26th May 2017 to be accepted as a true and accurate record of that Meeting.

380.3 Item 371.2 -

MOTION: A motion to accept the Minutes of Ingleton Parish Council Extraordinary Meeting dated the 26th June 2017 as a true and accurate record of the Meeting was proposed by Cllr Tillbrook and seconded by Cllr Vickers.

RESOLUTION: The Minutes of Ingleton Parish Council Extraordinary Meeting dated the 26th June 2017 to be accepted as a true and accurate record of that Meeting

380.4 Item 371.3 -

RECEIVED: A verbal Progress Report from the Pavilion and Field Working Group (PFWG) was received (Cllrs Vickers and Pressley): Questionnaires have been distributed and a number have been returned with useful suggestions. The Open Day on the Playing Field and at the Pavilion on Monday 24th July 2017 had been well attended.

DISCUSSED: It was confirmed that the IPC's remit was to facilitate Pavilion and Playing Field activities in conjunction with the IDCA.

MOTION: A motion to hold a Public Meeting in the Village Hall in September in order that the PFWG can report back on the suggestions put forward by villagers was proposed by Cllr Vickers and seconded by Cllr Leech.

RESOLUTION: It was agreed that a Public Meeting should be held on **Wednesday 6th September 2017 at 6.45 pm in Ingleton Village Hall Village Hall**. The event to be publicised via the Parish Pump; the village Notice Board; the IPC website, and the Teesdale Mercury.

NOTED: The deadline for items to be inserted into the Parish Pump is **18th August 2017 for insertion in the September 2017 edition**.

380.6 Item 371.4 -

NOTED: The Pavilion Booking Form has not been updated as yet. However, this will be discussed at the public meeting on the 6th September 2017.

380.7 Item 371.5 -

DISCUSSED: The siting the defibrillator and the Question of Insurance; Storage and Liability of Use were discussed at length.

MOTION: A motion to proceed toward siting the defibrillator in the village as a matter of urgency (with a preference for a location next to the current Parish Noticeboard), with a notional associated expenditure not to exceed £1000, was proposed by Cllr Leech and seconded by Cllr Hunton.

VOTE: Motion carried by a vote of 5 to 1.

RESOLUTION: To proceed toward siting the defibrillator in the village as a matter of urgency (with a preference for a location next to the current Parish Noticeboard), with a notional associated expenditure not to exceed £1000

380.8 Item 371.6 -

DISCUSSED: The issue of identifying individuals currently trained in the use of the defibrillator and how to promote others to come forward to be trained was discussed.

NOTED: A list of currently trained individuals could not be located.

MOTION: A motion to arrange a training session in CPR/Defib at the Village Hall, and to place an item in the Parish Pump asking for First Aid trained villagers to make themselves known to the Parish Councillors was made by Cllr Vickers and seconded by Cllr Hunton.

NOTED: Item may also be promoted via the Village Notice Board, IPC website, and/or Teesdale Mercury.

VOTE: Motion carried unanimously.

RESOLUTION: A training session in CPR/Defib at the Village Hall to be arranged, and to place an item in the Parish Pump asking for First Aid trained villagers to make themselves known to the Parish Councillors

381 Item 372 – Local Maintenance/Village Issues

381.1 Item 372.1 -

RECEIVED: A verbal update was received from Cllr Leech relating to the issue of parking on areas of “Village Green”

NOTED: Cllr Leech reported that he had delivered letters and a booklet on the regarding Ingleton Village Greens (prepared by Joe Coomer, the previous Parish Council Chair) to properties which bordered village green and/or access roadways.

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381.2 **NOTED:** Councillor Leech had discussions with villagers and confirmed that there was nothing untoward with the request contained in the Parish Council’s letter that residents be considerate and fair to their neighbours’ needs and to be mindful of the Parish green areas of land and not to block access roadways.

NOTED: Visitors were satisfied and understood the reasons for the communication.

372 – Items brought forward from Public Participation:

NOTED: Visitors maintenance issues were noted as follows:

- a) Overgrown Trees
- b) Missing road markings at the junction of Hilton Road and Front Street
- c) Surface repairs required to Front Street
- d) Over grown footpath on Front Street toward Darlington
- e) Improvements requested regarding grass cutting

RESOLUTION: The IPC to inform the relevant authorities of the issues and request resolutions.

382 Any Other Business:

None

383 Members Questions to Chair or Clerk

None

384 **Date and Time of Next Meeting - Wednesday 27th September 2017 in the Sports Pavilion at 6.45 pm.**

The Meeting Closed at 8.30 pm.

Signed: **Dated:**