

INGLETON PARISH COUNCIL
MINUTES OF ORDINARY PARISH COUNCIL MEETING - NUMBER FIVE - HELD ON
WEDNESDAY 24th JANUARY 2018
AT INGLETON VILLAGE HALL – 6.45 PM

ITEM NO.	ITEM	ACTION
5/1	<p>Present: Councillors: Ian Cartwright; Paul Hunton (Vice Chair); Sandra Parrett; Anthony Tillbrook and Michelle Vickers</p> <p>In Attendance: Mr. Alex Metcalfe – Reporter – Teesdale Mercury Visitors: Five (5)</p>	
5/2	<p>Apologies for Absence: Councillors: Steve Leech (Chair) and Judith Pressley</p> <p>Prior to commencement of the meeting Cllr Hunton as acting Chair, confirmed that in the interests of accuracy a recording of the Meeting will be made and deleted once the Draft Minutes were agreed as a True and Accurate Record at the next Parish Council Meeting. Cllr Hunton also reiterated it was in order for the public to record (or video) the meeting also.</p>	
5/3	<p>Declarations of Interest: Members were asked to consider whether they might have a personal or pecuniary interest in any matter included on the Agenda for this meeting.</p> <p>RESOLUTION: None Recorded.</p> <p>Cllr Hunton suspended Standing Orders and invited Residents to speak to the Parish Council meeting.</p>	
5/4	<p>Public Participation: Comments on Agenda Items:</p> <p>Cllr Hunton confirmed that residents are welcome to raise issues. However, it may not be possible for the Parish Council to give an immediate response or decision if the matter raised is not a current Agenda item. Any issue may have to be publicised to the general public before any potential Resolution can be made at a future meeting.</p>	

5/4 **Public Participation:**

a) Comments on Agenda Items

Item 5.4.1 - IPC Precept 2018/19 (Agenda Item 5/7) - A Resident referred to the proposed IPC Precept for 2018/19 and wished to comment on the clear Statement of Objectives, Costings etc. The Resident reiterated their appreciation of the work which had been put into the preparation of this important document, using it as a reference point for the forthcoming year etc. The document had been placed on the IPC website.

Item 5.4.2 - Parking on Green Verge at The Old Vicarage, Front Street (Previous Agenda Item 4.5.2) – A Resident reported that parking on the verge near The Old Vicarage had improved considerably. Traffic cones have been placed on the edge of the verge and the grassed area had now started to recover.

5/5 b) Any Other Business

Item 5.4.3 - Blocked Drains – West End of Village - A Resident thanked the Parish Council for taking on an issue regarding blocked drains on Front Street near to the junction with Manor Road, Ingleton. The Resident had previously been advised the sewers were blocked by tree roots. It was suggested that there are four drains affected and subject to regular flooding. Cllr Hunton thanked the Resident for reporting this matter and confirmed that as it was a matter of general Maintenance it was dealt with immediately. This matter had been reported by IPC to Durham County Council.

SMP

Strategic Business:

Issues of strategic importance that require priority attention.

5/7 **2018/19 Precept:**

To set the 2018/19 Precept (*Document: 2018 Precept information Document – available on IPC Website*)

Using the 2018/2019 precept discussion document (available on the IPC website), Cllr Hunton provide a detailed explanation of the process and formula used to set the current precept.

RESOLUTION: Cllr Hunton proposed that the 2018/19 Precept as tabled be accepted. Seconded by Cllr Tillbrook. The Proposal was carried unanimously by a show of hands by all Councillors present.

5.8 **Parishioner Concern – Use of Precept Funding for Charitable Purposes:**

Brought forward from 22nd November 2017 meeting.

Councillors discussed the issue that due to other ongoing financial commitments including a programme of maintenance works to be carried out to the Sports Pavilion it was not possible to allocate Precept monies to a Charity Fund at this time.

This matter will be reviewed again in due course.

5/9 The Annual Audit Report of the Annual Accounts of the Parish Council:

Cllr Hunton confirmed that the audited accounts are now complete and available on the IPC website.

5/10 Point of Order:

To confirm and sign the Minutes of the Annual Parish Meeting dated the 10th May 2017.

MOTION: Proposed by Cllr Hunton to confirm that the Minutes of the Annual Parish Council Meeting held on 10th May 2017 are a True and Accurate Record – Seconded by Cllr Tilbrook.

RESOLUTION: MINUTES – Signed and Dated 24th January 2018 As an Accurate Record by Cllr Hunton - Vice Chair.

Routine Business:

5/11 Minutes of the last Meeting:

To confirm and sign the Minutes of the Ingleton Parish Council Meeting No. 4 – dated the 22nd November 2017.

MOTION: Proposed by Cllr Hunton to confirm that the Minutes of the Parish Council Meeting held on Wednesday 22nd November 2017 are a True and Accurate Record – Seconded by Cllr Vickers.

RESOLUTION: MINUTES – Signed and Dated 24th January 2018 As an Accurate Record by Cllr Hunton - Vice Chair.

5/12 IPC Finances: To receive (*Document: IPC Finance Report January 2018 – to be tabled*) - **(STEVE/PAUL – PLEASE CLARIFY THIS. I HAVE NOTHING WRITTEN DOWN)**

5/13 PFWG: To receive verbal update from the Pavilion and Field Working Group

Cllr Vickers reported that the PFWG had discussed amendments to the current Sports Pavilion booking form and outlined that the council is not in a position to formal charge for the hire of the pavilion, but a donation would be requested to cover services used such as electricity. The PFWG were looking at other funding streams for potential initiatives such as outside gym equipment.

Cllr Vickers reported that the following activities and functions had been suggested and were under consideration and a further updated would be provided to the council once the feasibility and logistics were considered:

- Proms Afternoon followed by Bands.
- A “Big Sing” event - Date to be agreed.
- Afternoon Summer Teas.
- Horticultural show.
- Easter Bootcamp.

Cllr Vickers also reported that it had been suggested that the Sports Pavilion Toilets

be made available during the summer months and that a key code door locks were being considered.

The PFWG would like to advertise the Sports Pavilion facility to be used for the community more frequently. The PFWG are open to suggestions from about the wider use by the Community.

5/14 CCWG – To receive verbal update from the Cricket Club Working Group

To be Carried Forward to next meeting following CCWG meeting scheduled to take place in the coming weeks.

5/15 Personnel Committee: To receive verbal update regarding Parish Clerk Vacancy:

Cllr Tillbrook reported that he had placed an advert for the vacancy in the Parish Pump and he had spoken with another Parish Council regarding the prospect of “sharing” a Parish Clerk. Other avenues being explored; this matter is on-going.

5/16 Update – Overgrown Bush at Nursery End: To receive verbal report

Cllr Hunton reported that the bush was currently dormant, and he could see no issues in any case as the bushes in question were where the path finished.

5/17 Update Boundary Wall on Gainford Road: To receive verbal report (Cllr Parrett)

Cllr Parrett reported that this matter had been passed to Durham County Council and was being dealt with. To be Carried Forward to next meeting.

5/18 Update – Dog Fouling in the Village: To receive verbal report

Cllr Parrett reported that an item regarding dog fouling had been placed in the Parish Pump. To be kept under review.

5/19 Members Questions to Chair or Clerk:

A loose tile has been identified on Sports Pavilion overhanging the roof line. The area has been cordoned off by Cllr Leech to prevent members of the public walking close to the building line. Quotation has been received from Charge Brothers for remedial works to be undertaken in the sum of £50.00. Cllr Vickers to arrange for these repairs to be carried out as soon as possible.

5/20 The Parish Council Meeting ended at 7.30 p.m.

Date, Time and Venue of Next Meeting: Wednesday 28th February 2018 at

6.45 pm in Ingleton Village Hall

Signed: **Dated:**

Cllr Steve Leech (Chair)

DRAFT - PLEASE AMEND/UPDATE

IPC FINANCIAL TRANSACTIONS REPORT 28.03.2017 – 19.10.2017

Date	From	Income	payable to	Outgoings	Balance
28/03/2017					£3,790.14
03/04/2017			M Clark Salary	£65.32	£3,724.82
06/04/2017	Precept	£4,570.00			£8,294.82

21/04/2017			Eon	£8.82	£8,286.00
18/05/2017			Eon	£8.64	£8,277.36
21/05/2017			M Clark Salary	£65.32	£8,212.04
25/05/2017			cdalc subs 100269	£71.12	£8,140.92
01/06/2017			M Clark Salary	£65.32	£8,075.60
15/06/2017			Eon	£10.30	£8,065.30
03/07/2017			M Clark Salary	£65.32	£7,999.98
04/07/2017			Zurich 100273	£419.80	£7,580.18
20/07/2017			Eon	£12.52	£7,567.66
28/07/2017	mclark -ink	£37.87			£7,610.53
02/08/2017			Nwg buisness	£10.46	£7,600.07
09/08/2017			CeCmwalker100271	£302.40	£7,297.67
09/08/2017			CeCmWalker100274	£403.20	£6,894.47
17/08/2017			Eon	£7.78	£6,886.69
21/08/2017	Donation Carboot	£5.00			£6,891.69
24/08/2017			M vickers Keys	£52.00	£6,839.69
24/08/2017			M vickers Goalnets	£25.89	£6,813.80
25/08/2017			Well Medics Safe	£605.94	£6,207.86
06/09/2017			Nwg buisness	£74.57	£6,133.29
14/09/2017			Eon	£7.78	£6,125.51
04/10/2017			CeCmwalker100283	£201.60	£5,923.91
04/10/2017			CeCmwalker100284	£302.40	£5,621.51
16/10/2017	Donation	£35			£5,656.51
19/10/2017			Eon	£9.69	£5,646.82