

## INGLETON PARISH COUNCIL

### Minutes of Ordinary Meeting – No. 12 of the Parish Council held on Wednesday 24 October 2018 at 7.00 p.m. at the Ingleton Village Hall.

#### 12/1 Present:

Councillors: I Cartwright; P Hunton; P Humble; S Leech (Chair)  
Visitors: Three ( 3 )  
Clerk: J Mead

#### 12/2 Apologies for Absence: Councillors: J Pressley, A Tillbrook and M Vickers

Prior to commencement of the meeting Cllr Leech as Chair, confirmed that in the interests of accuracy a recording of the Meeting will be made and deleted once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting. Cllr Leech also reiterated that it was in order for the public to record (or video) the meeting.

#### 12/3 Declaration of Interest

Members were asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting. If so, it is requested that any such interest be declared now. If subsequently during the consideration of any matter it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

None recorded

#### PUBLIC PARTICIPATION:

A fifteen minute discussion period for members of the public to raise questions and/or concerns. Following this period members of the public are welcome to remain but cannot speak further on any Agenda item unless at the discretion of the Chair.

#### 12/4 a) Public Participation: Comments on agenda items No issues were raised.

#### 12/5 b) Public Participation: Any other business. A resident of the Parish offered copies of pictures of dog fouling signs which may be of help to the IPC for their present project to remove the problem of dog fouling in the village.

#### STRATEGIC BUSINESS:

Issues of strategic importance that require priority attention.

#### 12/6 WW1 Centenary Commemoration

As the Parish Council was eager to contribute towards this very important event, and a previously anticipated request for funding towards it had been retracted, Members agreed to the purchase of a commemorative plaque. Possible and preferred siting of the item was discussed and it was decided to request permission from the Diocese Council to site it at the church gate next to the notice that Military graves were situated in the church grounds. If permission was not given a site on the village green would be selected.

#### 12/7 Dog Fouling within the village

The Clerk has purchased the pink bio-degradable spray with a two week expected delivery of the posters. The Clerk is to liaise with Cllr Cartwright as soon as practicable to place the posters and begin the process of trying to stop such contamination of areas of the village.

#### 12/8 IPC Policy for Administration Costs

Still awaiting a letter from a parishioner regarding the claim for administration costs but in the meantime, Councillors discussed and agreed as acceptable the routine implemented by the

Clerk for claims for costs for stationery. The Chairman and Clerk are to liaise in order to combine notes with regard to the required scope in order to make a clear procedural policy.

Motion proposed by the Chairman to make the routine introduced by the Clerk as the Policy for the way all future charges on the Parish Council will be made and monitored.

Seconded by: Cllr Paul Humble Council Vote: Unanimous to approve motion

### **12/9 Mobile Post Office and its unreliability with regard to attendance in Ingleton**

The Chairman is to write to the Post Office to both express the required service / reliance and to ask for an update on the situation because, even though there have been recent attendances by the mobile Post Office, the Council wishes to show its willingness for the Clerk of the Council to be informed of any future planned or unscheduled absences so that she may place a notice on the Parish Notice Board as well as email the Parish Pump for its information. A visitor to the meeting reported that although a number of letters of concern had been sent to the Post Office, only one resident had received a letter of explanation in response.

### **12/10 IPC Budget and Precept 2019/20**

Initial discussions began with regard to the precept for 2019/20, the figure for which will be decided at the January, 2019 meeting. The Chairman and Council Members agreed they were still happy with the previously approved remit to bring continued services for which it is responsible up to, and, where necessary, a better standard. The Council also agreed that it was the continued intention that projects be funded primarily, if not wholly, by fundraising and VAT refunds from HMRC, rather than by taxing via the precept.

The Chairman reported that, because so many previous precepts had been held at a level that did not accommodate the need for normal upkeep of the parish assets, and the costs of employing a Clerk at the standard national pay rate, the precept would rise by 22-25%, a cost to each household of some £6 per annum. Previous years have been circa £4 - £5 per annum. Members did agree that, given the monitoring of costs this year, the calculations would have a far more accurate gauge on what figures would be required than the previous year.

The Meeting also agreed that, because Central Government already gives a set amount of funding to charities, Members would continue the Council policy to not grant charitable donations when it could not justify giving donations from public funds whereby residents would have no choice in the matter.

The Chairman is to bring calculations to the November meeting in order for Members to make a decision on the required precept figure.

## **ROUTINE BUSINESS:**

### **12/11 Minutes of the last meeting:**

The Minutes of the Ingleton Parish Council Ordinary Meetings held on 25 July 2018 were agreed as being true and accurate records.

Motion to Approve: Cllr Steve Leech  
Member vote: Unanimous to accept

Seconded: Cllr Ian Cartwright.

The Minutes of the Ingleton Parish Council Ordinary Meetings held on 26 September 2018 were agreed as being true and accurate records.

Motion to Approve: Cllr Steve Leech  
Member vote: Unanimous to accept

Seconded: Cllr Paul Humble.

## 12/12 IPC Finances

### a) To receive both actual and projected balances of IPC accounts.

The Clerk presented the Statements of Accounts showing funds as recorded from the payment and receipt ledger. Administrative delays incurred by the Council's bank not having yet processed change of officer forms. .

#### Electronic Banking

The Clerk to initiate proceedings once the bank have processed the responsible officer details sent to them on 27 September, 5 and 18 October 2018.

### b) To discuss possible transfer of funds to gain highest interest.

The Clerk reported that the two bank accounts which give interest are only getting a yield of 0.2%. Given the amount in the account, the Chairman asked the Clerk to contact the bank to request more suitable, profitable yet easily accessed accounts for the funds.

### d) Invoices for payment

Hand made Signs Ltd for WW1 Plaque £189

A member of the I&DCA offered the information that they were in the process of negotiating some considerable discount for the supply of electricity to the Community Hall and, even though the costs were far less of a charge on the Pavilion, some savings would be made with a similar deal. The Chairman to make enquiries with regard to this. Chairman also to inform E.on of new addressee for account invoices and communications.

## 12/13 Pavilion and Field Working Group (PFWG) Meeting

Both members of the Pavilion and Field Working Group being absent from the meeting, the item was left for reports at the November meeting. The Clerk to email Cllr Pressley requesting progress on obtaining details and costs for hedging some border areas of Jubilee Field.

## 12/14 Cricket Club Working Group (CCWG)

Councillor Cartwright was given the go ahead to purchase a heavy duty socket and extension lead at the cost of £26.60, the cost of which coming from the already agreed budget. Remuneration would proceed once all the receipts had been received.

The cost of the required steel security posts for the pavilion garage door was now established at £20 which was a generous contribution to the project, given the actual value of the steel supplied, and very much appreciated by the Parish Council.

Councillor Humble reported that the recent Race Evening, hosted at the Black Horse in Ingleton to raise funds for the required £1000 bond in order to use the facilities and pitch in Jubilee Field, had been a great success with over £1000 being raised. Councillor Humble is to ask the Chairman of the Cricket Club to liaise with the Clerk in order to arrange for the payment of the £1000 bond.

The state and quality of the pitch was queried and Councillor Humble reported that the groundsman (who was one of good repute in Middleton in Teesdale) had stated that he was happy with the progress of the pitch and that he believed it would be in playable condition next season. Members of the Council did voice some concern at the amount of weeds in the grass but, given the opinion and optimism of a person with some experience of the matter, were happy to await the evidence in the new year.

## 12/15 Personnel Committee

No issues to report

## LOCAL MAINTENANCE / VILLAGE ISSUES

### 12/16 Hedges – Playing Field

Awaiting further information from Councillor Pressley regarding this matter. To be placed on November 2018 meeting agenda.

**Inspection of Village Greens**

Cllrs Ian Cartwright and Paul Humble to arrange a date to inspect and measure village greens on behalf of the Parish Council.

**MEMBERS' QUESTIONS TO CHAIR OR CLERK**

12/17 No questions were raised

The Chaiman thanked the visitors for attending and closed the meeting.

**DATE AND TIME OF NEXT MEETING**

Wednesday 28 November 2018 at 7.00 p.m. in the Village Hall.

Draft