

INGLETON PARISH COUNCIL

Extraordinary Parish Council Meeting Number 2
Held On Wednesday 5 September 2018
In Jubilee Field Sports Pavilion – 7.00 p.m.

MINUTES OF MEETING

Prior to commencement of the meeting Cllr Leech, as Chair, confirmed that, in the interests of accuracy, a recording of the Meeting would be made and subsequently deleted after the Draft Minutes had been agreed as a true and accurate record at the next Parish Council meeting. Cllr Leech also stated that it was in order for the public to record (or video) the meeting.

ITEM No.	ITEM
----------	------

Ex2/1 Present:
Councillors: I Cartwright; P Hunton (Vice-Chair); S Leech (Chair) and M Vickers.
Visitors: Three (3)

Ex2/2 Apologies for absence: Cllr J Pressley and Cllr A Tillbrook

Ex2/3 Declarations of Interest:
Members are asked to consider whether they might have a personal or a pecuniary interest in any matter included on the Agenda for this meeting. If so, it is requested that any such interest be declared now. If, subsequently during the consideration of any matter, it becomes apparent to any member that he/she does, indeed, have an interest, it should then be declared immediately.

None recorded.

Public Participation: Members of the public are invited to raise questions and/or concerns

Cllr Leech confirmed that residents were welcome to raise issues but that it may not be possible for the Parish Council to give an immediate response or decision if the matter raised was not an item on the current agenda. Any subsequent issue raised may have to be publicised to the general public before any potential resolution could be made at a future meeting.

Ex2/4 Public Participation: Agenda items.
None recorded

Ex2/5 Public Participation: Any other business
None recorded.

Strategic Business: Issues of strategic importance that require priority attention

Ex2/6 Personnel Committee: To employ a Clerk for the Parish Council

DISCUSSED: Pursuant to Item 4/2 of the IPC Ordinary Meeting, Wednesday 22 November 2017, whereby it was agreed that the Personnel Committee would advertise and interview candidates for the post of Clerk to the Parish Council, Councillors interviewed Mrs Joyce Mead and recommended that the Council employ her for 4.5 hours per week (234 hours / year).

It was explained that this is in line with professional advice from County Durham Association of Local Councils (CDALC) and sector pay scales, and will require an estimated precept uplift of 12 pence per average household, per week (£6.04/year).

The Chairman acknowledged the many hours of work put in by former Councillor Sandra Parrett as Acting Clerk and also the work done by Councillor Michelle Vickers with regard to finance but the workload deemed the necessity of an actual parish clerk and so Mrs Mead's application was welcome.

MOTION: A motion was received from Cllr Leech to employ Mrs Mead for the hours of 4.5 hours / week. Seconded by Cllr Hunton.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That Mrs Mead be offered the position of Clerk and be given a contract for the post to show the agreed hours and remuneration.

At this point Mrs Mead took her place as Clerk of the Council at the meeting.

Ex2/7 To Change the Start Time of Future Ordinary Meeting from 6.45pm to 7.00pm

DISCUSSED: In order to accommodate working councillors and clerk the Council proposed that all future Ordinary Meeting start times be changed from 6.45pm to the slightly later time of 7.00pm.

MOTION: A motion was received from Cllr Leech to change the start time of future meetings from 6.45pm to 7.00pm. Seconded by Cllr Vickers.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That the Clerk issue notice of the change of the meetings' start times to the Parish Website, Parish Pump and the public notice board.

Ex2/8 To Finalise the Location of the Outside Gym Equipment in Jubilee Field

DISCUSSED: Cllr Vickers brought to the meeting Meikles Solicitor's letter dated 4 October 2007 with appendices stating that there is only one single piece of land with legal access to Jubilee Field and this is for agricultural purposes only.

Members agreed that there was a need for discussion regarding other properties having access to the field and this is to be discussed as an agenda item at the next Ordinary Meeting.

It is noted that the Water Board requires access to the field to inspect and advise on the site for the exercise equipment in order that there is no danger of underwater pipes being damaged. Subject to the above inspection; and noting that the position of any equipment being placed near the playground would place it within the cricket boundary; the motion is to install the equipment in a line along the north edge of the Jubilee field, starting approximately 30 metres west of the Pavilion. A small rise in insurance premium and the possibility of between £30 and £117 for planning permission was also reported.

It was accepted that there would be a requirement for the equivalent of one width of a tractor to surround individual pieces of equipment to facilitate grass cutting.

MOTION: Proposed by Cllr Mrs Vickers, subject to site inspection by the Water Board, the placing of three items of exercise equipment in a line along the north edge border of Jubilee Field. Seconded by Cllr Leech.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That, subject to an inspection from the Water Board, the exercise equipment be sited at the north side of Jubilee Field, west of the Pavilion.

Ex2/9 Proposed Purchase of Field Maintenance Equipment

DISCUSSED: Having identified appropriate field maintenance equipment and conducted extensive market research and testing, Cllr Hunton offered estimates to the Council and recommended the purchase of a mower unit, petrol-powered gang mower attachment and a roller, all from a local supplier. It was agreed that there were a lot of benefits to having the equipment under the aegis of the Council as they would be efficient not only for the cricket pitch but for use ready for other village events.

The Chairman informed the meeting that the cost of all the equipment, budgeted at £5000, had come in under budget and none of it had been sourced from the precept but from donations such as from the Ingleton and District Community Association, grants and benefactors, thus fulfilling the council's duty of care in responsible purchasing.

Consideration was given to servicing of the machinery and it was decided we could do the work ourselves but it would be advisable to purchase the spare belt equipment kit for future use.

The Chairman asked that Council Members vote on the purchase of each item of equipment individually.

New Kelfri 1.5m Flail Mower fitted with Loncin 15hp petrol engine

MOTION: A motion was received from Cllr Hunton to purchase the equipment. Seconded by Cllr Cartwright.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That the local suppliers be asked to supply the New Kelfri 1.5m Flail Mower fitted with Loncin 15hp petrol engine

Simplicity 20hp petrol ride grass cutter with 40" deck and rear collector box plus supply of spare belt kit

MOTION: A motion was received from Cllr Hunton to purchase the equipment. Seconded by Cllr Cartwright.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That the local suppliers be asked to supply the Simplicity 20hp petrol ride grass cutter with 40" deck and rear collector box plus supply of spare belt kit

New Kelfri 1.5m ATV Roller

MOTION: A motion was received from Cllr Hunton to purchase the equipment. Seconded by Cllr Cartwright.

VOTE: The motion was carried unanimously by a show of hands by all Councillors present.

RESOLUTION: That the local suppliers be asked to supply the New Kelfri 1.5m ATV Roller

Members' Questions to Chair or Clerk: To receive Members' questions

Ex2/10 No questions were asked at this time.

Date and Time of Next Meeting

Ex2/11 Wednesday 26 September at 7.00 pm (PLEASE NOTE THE REVISED TIME)

The meeting ended at 19:52hrs.