

INGLETON PARISH COUNCIL

Minutes of Ordinary Meeting – No. 15 of the Parish Council held on Wednesday 27 February 2019 at 7.00 p.m. at the Ingleton Village Hall.

- 15/1 Present:**
Councillors: I Cartwright; S Leech (Chair); J Pressley and M Vickers
Visitors: Four (4)
Clerk: J Mead
- 15/2 Apologies for Absence:** Councillors P Humble; P Hunton, (Vice-Chair) and A Tillbrook
Absences agreed by Chair and Members.

Prior to commencement of the meeting Cllr Leech, as Chair, confirmed that in the interests of accuracy a recording of the Meeting could be made and deleted once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting. Cllr Leech also reiterated that it was in order for the public to record (or video) the meeting.

- 15/3 Declaration of Interest**
None recorded

In order for reports on actions taken subsequent to the previous meeting dated 23/1/2019, the Chairman allowed the Clerk and Members to give a resume of what had been done prior to this evening's meeting.

- 14/6 2019/20 Precept**
Before the typing of the Minutes, it was realised that the correct Band D charge would, in fact, be £37.11. Then DCC contacted the Council to state that they would also be including the final £12 left over from the grant awarded to IPC for this financial year.
- 14/9 Trees in Ingleton**
Have requested work to be carried out on lime trees as well as all other trees highlighted in the Durham County Council's tree assessment survey carried out in 2018
- 14/10 Payment of £1200 for future purchase of tables in village hall**
Ring-fenced amount now showing in financial statement. David Ormandy to inform Clerk of what tables and quantity to order.
- 14/14 Cricket team's insurance papers**
These have now been received and will be discussed at 15/13 in 27.2.19 meeting.
Inventory of Cricket Pavilion including photographs to be discussed at next Cricket meeting.
Cricket team will, it's believed, be carrying out their own inventory record.
- 14/16** Thank you letter was sent to school and noted, along with dog fouling article, to the parish pump.
- 14/17 Dog Fouling in Village**
Members discussed a number of sites where dog 'poop' bags could be made available around the village and clerk is to get permission from anywhere homeowners are affected. Clerk to arrange purchase of bags and dispensers.
Cllr Cartwright reported that since the spraying of dog faeces with pink paint had begun there was a noticeable reduction of dog waste being left in the previous problem areas and, in fact, some sprayed faeces had been removed from the area. More paint has been ordered for other Members' use on public, not private, land, and the improvement was encouraging. The Chairman thanked Cllr Cartwright for his starting off the work that all Members and some residents will be carrying out. Cllr Cartwright acknowledged the thanks

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but did not want to take the credit for raising the issue of dog fouling in the village - he had simply been the first person visibly pro-active by actually doing the work.

The Members agreed it needed to be noted that any issues, complaints or problems regarding this – or anything else – should be forwarded directly to the Clerk via phone, email or letter, and not raised with the Councillors themselves as they are not on official duty outside of meeting times.

PUBLIC PARTICIPATION:

A fifteen minute discussion period for members of the public to raise questions and/or concerns. Following this period members of the public are welcome to remain but cannot speak further on any Agenda item unless at the discretion of the Chair.

15/4 a) Public Participation: Comments on agenda items

No comments raised

15/5 b) Public Participation: Any other business.

No comments raised.

STRATEGIC BUSINESS:

15/6 The Siting and Fixture of WW1 Memorial Plaque within the Parish

Already noted at 14/8 above.

15/7 Vehicle on Parish Land - Telephone call to Clerk from Neighbourhood Division of Durham County Council (DCC)

Following notification of a resident's direct complaint to the DCC concerning an alleged abandoned vehicle on Parish Council land, the DCC officer asked for permission to remove said vehicle. Requesting a delay, a parish councillor spoke to the car owner; who was in the process of selling it; and formal written permission was given for the vehicle to remain in situ for a further 6 weeks, thus giving time for a sale, and amicable resolution, to be reached. The Clerk informed the DCC officer of the situation who in turn agreed to inform the complainant. Clerk to confirm the vehicle's removal to DCC as Members noted that the vehicle had now been removed.

15/8 Payment of Basic Allowances, Subsistence's and Travel Allowances

Councillors noted the directions to Parish Council's from Members of the Larger and Smaller Council Forum meetings re the approved recommendation for standardised basic parish allowance, travel and subsistence allowances across County Durham which they had already accepted as a policy for this Parish Council. The Chairman recommended that we adopt the advice from the Members of the Larger and Smaller Council Forum and publish allowances and expenses both on the website and the monthly Statement of Balances.

Motion to Approve: Cllr Steve Leech **Seconded:** Cllr Michelle Vickers

Member vote: Unanimous to accept

15/9 Dog Fouling in Jubilee Field

Following receipt of a letter of complaint from a resident regarding filled dog litter bags being left on ground behind Jubilee Field pavilion, the Clerk produced a laminated sign directing dog owners to use the dog refuse, and even the rubbish bins for this, not the

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recycling bin and certainly not leave bags on the ground. Clerk will clean up area this weekend and put up the laminated signs.

ROUTINE BUSINESS:

15/10 Minutes of the last meeting:

The Minutes of the Ingleton Parish Council Ordinary Meetings held on 23 January 2019 were agreed as being true and accurate records.

Motion to Approve: Cllr Steve Leech **Seconded:** Cllr Judith Pressley

Member vote: Unanimous to accept

15/11 IPC Finances

- a) The Clerk distributed the statement of Accounts showing the ringfenced allocation of £1200 for tables for the village.
- b) Amendment to payment due from DCC re precept 2019-20
Report already made to Meeting at outset of meeting and recorded above at 14/6.
- c) Invoices for payment – Final cut of grasscutting season invoice received for £211.20. Clerk to send payment and also request estimate for 2019/20 season cuts and sight of insurance policy for liability.

15/12 Pavilion and Field Working Group (PFWG)

- a) Cllr Pressley reported she had requested three quotes for work to be carried out at the south boundary fence and kissing gate – one received (and one received subsequent to this meeting taking place).
- b) The memorial bench dedicated to the late Mr Ralph Hodgson has been delivered and is stored in the pavilion until a site has been decided upon.
- c) Cllr Vickers reported that a site visit would be arranged to confirm suitability for outdoor gym equipment. She requested that the clerk submit a determination of soil contamination form for the providers of the gym equipment and reported that the equipment could be stored within the pavilion given that it would be removed before the start of the cricket season.
- d) Deeds for Jubilee Field in the possession of the Parish Council do not show diagram of ownership of border fencing or hedgerow – Clerk to obtain details from Land Registry.
- e) A sign to be placed on the pavilion wall facing the car parking area stating 'Vehicles Left at Own Risk' could not be legally binding on cricket match days as they are covered by insurance; for any other event ie car boot sales, the sign will be correct. £100 for costs of sign to be made available.
- f) The Clerk is to check with the Larger and Smaller Forum what restrictions there are, if any, on advertising products of the cricket team sponsors.
- g) Some discussion was made regarding the suitability of an available smaller roller to be used for the wicket itself. Further investigation will ensue and be reported to next meeting.

15/13 Cricket Club Working Group

Cllr Pressley gave a resume of what had been discussed at the Cricket Committee Meeting dated 11 February. Hand over of equipment and keys to take place Sunday 17 March at 5pm. Insurance cover is in the process of being completed and electricity and water

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consumption will be monitored. Arrangements for the general running of the cricket team's requirements were agreed. Regretfully the picnic tables are permanently fixed so cannot be moved.

The Fundraising event will take place in the Village Hall on Saturday 23 March - Cllr Pressley to advertise this in the Parish Pump. Tickets for the raffle will be available to buy at the Black Horse Inn.

First match is a 'social' match on Sunday 14 April at 2pm whereby a village team will be brought together as King James' team's opposition. The official season will begin on Sunday 20 April. Net practices will be held on Sundays in March in Bishop Auckland and will be advertised in the Parish Pump as will the question whether anyone would like to sponsor the match ball at the cost of £20.

15/14 Personnel Committee
No issues raised.

LOCAL MAINTENANCE / VILLAGE ISSUES

15/15 No issues raised

CORRESPONDENCE / COMMUNICATIONS

- 15/16**
- a) The Chairman thanked David Ormandy for the Invitation to attend Ingleton and District Community Association AGM at 7.30pm on Tuesday 12 March in Ingleton Village Hall
 - b) Rural Services Network – The Rural Bulletin e-magazine was acknowledged as having been distributed electronically. No issues from this was raised.

MEMBERS' QUESTIONS TO CHAIR OR CLERK / ANY OTHER BUSINESS

15/17 Discussions did take place regarding the date upon which the Parish Council would be returning to the Sports Pavilion in Jubilee Field and, though this will not occur until later in the year, the Chair took the opportunity to voice the Members' thanks in the welcome and generosity of the I&DCA by allowing winter meetings to be held in the Village Hall.

The Meeting closed at 8.38 pm

DATE AND TIME OF NEXT MEETING

Wednesday 27 March 2019 at 7.00 p.m. in the Village Hall.

Joyce Mead
Parish Clerk
clerk.ingletonparishcouncil@gmail.com

Chairman's Signature: