

INGLETON PARISH COUNCIL

Minutes of Ordinary Meeting – No. 2019/2 of the Parish Council
held on Wednesday 26 June 2019 at 7.00 p.m. at the Ingleton Village Hall.

Present:

Councillors: I Cartwright; P Hunton; S Leech (Chair); and M Vickers
Visitors: 6 (six) visitors
Clerk: J Mead

- 2/1 Apologies for Absence:** Councillors: J Pressley; A Tillbrook and P Humble
These absences were accepted by Chair and Members.

Prior to commencement of the meeting Cllr Leech, as Chairman, confirmed that in the interests of accuracy a recording of the Meeting would be made by the Clerk and, once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting, subsequently deleted. Cllr Leech also stated that it was in order for the public to record (or video) the meeting.

2/2 Declaration of Interest

Cllr Vickers, being a neighbour of the property owner whose planning permission was to be discussed, declared an interest in Item 4. The Chairman accepted this, stating that, dependent on the nature of the interest, the councillor would be allowed to engage in the discussion about the matters, but may be excluded from any voting related to it.

PUBLIC PARTICIPATION:

- 2/3 Public Participation:** Comments on agenda items
No comments raised
Public Participation: Any other business.
No comments raised.

Clerk's Update:

- Report from Clerk regarding alleged traffic congestion in Manor Road, Ingleton
Some concern having been voiced during the May meeting regarding traffic congestion in Manor Road at the beginning and end of school days; the Clerk reported that consultations had been carried out between the local Community Police Officer and the Headmistress with the result that it was judged the traffic posed no real threat to the health and safety of those living in or using Manor Road for egress.
- Fence to South Border of Jubilee Field
The Clerk reported that work to replace the southern border fence was to be carried out shortly in Jubilee Field. (Immediately following the meeting the Clerk was informed that work would begin Saturday 21 June and communicated this to Members via email.)
- Arboreal Work on Lime Trees
While discussing the imminent work to be carried out on pruning the lime trees on the village green the Clerk was asked to confirm the number of trees from the survey being included in the total quotation. It was agreed though that the work had been delayed long enough and it was to be carried out as a matter of urgency. Clerk to liaise with arboreal contractor for urgent response.
- WW1 Memorial Plaque
A response has been received from Rev Steventon with regard to the siting of the WW1 memorial plaque, purchased for last November's 100 year memorial. Whilst it was deemed inappropriate to site the plaque within the church grounds approval, in principle, was offered for the plaque to be sited on the wall at the church's front gate

Chairman's Signature:

next to the war graves sign. Members subsequently decided that, in order to avoid further delays the plaque could be just as suitably sited on the village green near the Millennium Stone.

Motion: For Cllr Hunton to site the World War 1 Memorial Plaque on the village green opposite St John the Evangelist Church, Ingleton.

Proposed: Cllr Leech; Seconded: Cllr Hunton; Unanimous Council agreement.

STRATEGIC BUSINESS:

2/4 Complaint re Planning Application for property in Ingleton

A wide ranging and substantive discussion was held in relation to past and current Planning Applications within the Parish.

It was noted that, although the Parish Council is representative of the parishioners it has no more influence than a private citizen over the decisions made by the Planning Department of Durham County Council. The Parish Council may ask for a planning application to be decided by Planning Committee, rather than a Planning Officer, but that such a request should only be made where clear evidence of Material Planning Considerations are present. The Chair offered to discuss the issues raised at the IPC meeting with DCC Planning Department and, if clear evidence of Material Planning Considerations could be established, to request the relevant planning application to be decided by Planning Committee, rather than a Planning Officer, and for a member of the Parish Council to attend the meeting in person.

The Parish Council will report on this issue at the next Council Meeting in July.

2/5 Asset Register update

The Clerk produced the newly updated asset register to include additional outdoor gym equipment, wooden benches and water heater in the sports pavilion and computer equipment for administration purposes. Clerk to update the value of the Memorial Bench to Mr Ralph Hodgson after consulting with Cllr Pressley.

Motion: To approve the updated asset register and have it placed on the IPC website

Proposed by: Cllr Leech; Seconded: Cllr Hunton; Unanimous Council agreement.

2/6 Internal Audit

The Clerk reported that the internal auditor had submitted a report stating that the council had carried out all procedures required in a satisfactory manner and no suggestions for any changes were offered.

The Chairman signed the audit papers and asked that the exemption form and contact details be sent to the Auditors and that the details of the inspection be made available on the website and notice board.

Motion: To approve the Audited Accounts for 2018/19:

Proposed by: Cllr Leech; Seconded: Cllr Hunton; Member vote: Unanimous to accept.

ROUTINE BUSINESS:

2/7 **Minutes of the last meeting:**

As the last meeting was for the Annual General Meeting and Annual Parish Meeting, minutes of which will be discussed and agreed in 12 months time from 22 May, 2019, no minutes were required to be discussed at this meeting.

Chairman's Signature:

2/8

IPC Finances

- a) Water Bill - the invoice was considerably higher than previous periods owing to initial increased consumption to get the cricket pitch established plus further maintenance.
- b) **Invoices paid since previous meeting:**
 - Cost of petrol to Cricket Club £ 58.73 (covered by £60 deposit by Cricket Club)
 - 2nd instalment of grass cutting £211.20
 - Zurich Municipal Insurance £472.05
 - Clerk's Salary £242.07
 - E-On £ 24.65
 - WAVE water: Mar-Nov 2018 £ 81.15
 - WAVE water: Nov-May 2019 £120.63
- c) Amendments were made to the statement of accounts in order to accommodate the future cost of tree maintenance and the council's contribution of half the cost of the replacement of Jubilee Field's south border fence.

2/9

Pavilion and Field Working Group (PFWG)

Cllr Vickers reminded the meeting of the forthcoming Car Boot Sale in Jubilee Field, on Sunday 7 July and a future event of 'Pimms and Rounders' in Jubilee Field on 4 August 2019. The Clerk informed the meeting a party was booked for the pavilion on Saturday 6th July. The Chairman noted that the pavilion at this time was filled with a lot of equipment and toys etc, possibly left in wait for the car boot sale. However, it was untidy and would have to be removed. Discussions took place regarding the possible changes in storage arrangements for other equipment within the pavilion but no decisions were made at this time.

2/10

Personnel Committee

No issues raised.

LOCAL MAINTENANCE / VILLAGE ISSUES

2.11

Flooding on Front Street opposite Manor Road Entrance

Inspection / work to be carried out on affected area within the next 7 working days.

CORRESPONDENCE / COMMUNICATIONS

2/12

Letter to Mr Richard Hodgson re tidy public footpath

Upon receiving positive reports and compliments regarding the very tidy state of the public footpath in the field south of Jubilee Field, the Clerk forwarded these messages by letter to the land owner, Mr Richard Hodgson, for his information.

MEMBERS' QUESTIONS TO CHAIR OR CLERK / ANY OTHER BUSINESS

2/13

Councillor Cartwright asked whether the Parish Council would approve a permanent reduction of vehicles' speed sign advising drivers that their speed was actively being monitored and that the Council's support of this would be one of the key parts of getting the permission through official channels. Members agreed that this would be a very positive and pro-active action to take.

Motion: To approve the permanent siting of speed restriction equipment within the village.

Proposed by: Cllr Leech; Seconded: Cllr Hunton; Member vote: Unanimous to approve.

Chairman's Signature:

The Meeting closed at 8.40 pm

DATE AND TIME OF NEXT MEETING

Wednesday 24 July 2019 at 7.00 p.m. in The Pavilion, Jubilee Field, Ingleton

IF ANYONE WISHES FOR MINUTES TO BE PRODUCED IN A LARGER TYPE
WRITTEN SIZE PLEASE LET THE CLERK KNOW ON
clerk.ingletonparishcouncil@gmail.com or telephone 01325 732118

Chairman's Signature: