

INGLETON PARISH COUNCIL

Minutes of Ordinary Meeting – No. 17 of the Parish Council
held on Wednesday 24 April 2019 at 7.00 p.m. at the Ingleton Village Hall.

Present:

Councillors: I Cartwright; P Humble; S Leech (Chair); J Pressley and M Vickers
Visitors: 3 (three)
Clerk: J Mead

- 17/1 Apologies for Absence:** Councillors; P Hunton, (Vice-Chair) and A Tillbrook
Absences agreed by Chair and Members.

Prior to commencement of the meeting Cllr Leech, as Chair, confirmed that in the interests of accuracy a recording of the Meeting could be made and deleted once the Draft Minutes were agreed as a true and accurate record at the next Parish Council Meeting. Cllr Leech also reiterated that it was in order for the public to record (or video) the meeting. Councillor Cartwright elected to record the meeting's discussions.

17/2 Declaration of Interest

Councillor Cartwright informed the meeting that although he had no bias for any particular applicant offering tenders for work on the southern border fence in Jubilee Field (Agenda Item 17/7) he would not be taking part in the vote as he is a neighbour of one of the applicants. The Chairman accepted Councillor Cartwright's decision.

CLERK'S UPDATE:

- 17/3 The Clerk gave a brief update on the work that had occurred during the intervening month but as all items are on the agenda the details would be discussed and reported later in the minutes.

PUBLIC PARTICIPATION:

A fifteen minute discussion period for members of the public to raise questions and/or concerns. Following this period members of the public are welcome to remain but cannot speak further on any Agenda item unless at the discretion of the Chair.

- 17/4 **a) Public Participation:** Comments on agenda items
No comments raised
- 17/5 **b) Public Participation:** Any other business.
No comments raised.

STRATEGIC BUSINESS:

- 17/6 Trees In Ingleton
The Clerk reported to the meeting that the resident who had requested work to be carried out on the lime tree on the green opposite to St John's Church, was concerned that the report in the minutes 14/9 of 23 January 2019 alluded to the large lime tree, and not the smaller one which he believed could be a potential danger in the future to the drainage system nearby. The Clerk confirmed that the letter originally sent to the complainant gave details of the council's discussions, that both lime trees are within the conservation area and no removal of the smaller tree could take place on the premise that the tree may, in future, possibly be a danger to drainage systems. If that situation did arise in the future, it would be at that time action could be taken, not now. A subsequent letter has been sent to the complainant to reiterate this information as well as offer an apology for the original report.

Chairman's Signature:

The Clerk stated that as the work to the larger tree needed to be done as a matter of some urgency, and the work would not now be carried out by the Durham County Council as originally thought, could she have permission to present two estimates easily sourced from tree surgeons, and present them to the Chair and Vice-Chair for their approval and selection.

The Chairman proposed a motion that this be shown in the minutes in order that the 23 January 2019 minutes can be amended and also that the Chairman and Vice-Chairman be given the authority to take a decision on who would carry out the pruning work.

Motion to Approve: Cllr Leech **Seconded:** Cllr Pressley **Member vote:** Unanimous to accept.

17/7

Fence to South Border of Jubilee Field

The Chairman explained to the meeting that following the initial receipt of two quotations and one estimate for work to be carried out on the Southern Boundary fence in Jubilee Field, a second request was sent out for quotations only for a more specific type of fence. Two quotations and one estimate were again received.

As well as this, informal discussions had been made with a neighbouring landowner to Jubilee Field, as well as with members of the I&DCA. It was reported that the neighbour had offered to meet some of the cost of the fence by contributing £1000. His only request was that the fence be a more substantial 4, rather than 3, bar construction. It was also reported, though unsubstantiated, that the I&DSCA could possibly prefer a hedge, rather than a fence. The Clerk is to write to both parties to confirm their viewpoints in order to be able to report back to the next meeting.

The proposed costs for the work did not differ in any extreme but it was admitted that only two could be included in the selection as an estimate was unacceptable. Only one company managed to get their original quote to the council within the requested deadline but Councillors agreed the key issue now was to get the work done in as quick a time as possible, given the coming summer season. This being the case it was proposed that Councillors would ask the two companies to give an idea on how soon they could be available to doing the work and this would be the deciding factor.

Motion to Approve: Cllr Leech **Seconded:** Cllr Vickers **Member vote:** Unanimous to accept.

17/8

Appointment of Internal Auditor

Chairman to address this matter with a possible candidate and report back to the next meeting.

17/9

Anti-Dog-Fouling Campaign

Following the campaign of signage and spraying faeces with paint Cllr Cartwright reported that he had noted some improvement of less dog waste being left on pathways and in grass areas. An A5 stencil for paved areas to give a message to dog owners to pick up dog waste would be used now to press forward on the campaign and the purchase of dog waste bags would be continued to fill the distribution boxes around the village. With these in place it was agreed that the campaign could be left to run itself with only cursory monitoring to ensure the problem continued to be removed. A member of the public at the meeting asked that his congratulations and thanks be noted at the actions taken and perceived improvements made as he believed he was seeing a rise in the number of dog owners picking up their dog's waste.

Northern Saint's Trails

Councillor Pressley reported that she had received information from David Pott, Project co-ordinator for Northern Saints' Trails, as he is to develop pilgrimage routes to Durham. One of the four routes will be called The Way of life and will start in Gainford and passes through Ingleton. If the Council wishes, Mr Pott is willing to attend to give a talk on this matter and Cllr Pressley will liaise with Mr Pott and update future meetings with more information.

Chairman's Signature:

ROUTINE BUSINESS:

17/10 Minutes of the last meeting:

The Minutes of the Ingleton Parish Council Ordinary Meetings held on 24 April 2019 were agreed as being true and accurate records with one exception that at 16/11 Cllr Cartwright's name was incorrectly typed as Carmichael.

Motion to Approve: Cllr Leech **Seconded:** Cllr Humble
Member vote: Unanimous to accept

17/11 IPC Finances

The Clerk reported the interest gained on each of the savings accounts and the percentages offered by banks and the Chairman suggested that this was a problem from which all savings banks were suffering so, as there were no long term projects in mind to justify funding being put in a long term semi-inaccessible bond, no further consideration was necessary.

- a) The Clerk gave two reports, one being a full record of all transactions for the entire financial year 2018/19 and another to show the projected costs for the tax year 2019/20, showing the agreed budgets for each spending category.

Motion to Approve: Cllr Leech **Seconded:** Cllr Humble
Member vote: Unanimous to accept

- b) No invoices were presented requiring payment
c) The Clerk reported she would be attending a training event for new Clerks at Hardwick Hall, Sedgfield at a cost of £10 (£12 inc VAT). The Chairman asked her to submit the invoice for payment by the Council.

17/12 Pavilion and Field Working Group (PFWG)

Good Friday Clean Up

Cllr Vickers reported that this was a successful event with 13 adults and 10 children attending. Special thanks were requested to be noted to Chris Stamp who power washed the playground area. This and all the work done by others was noted as transforming the whole area for the better. The children played in the pavilion and enjoyed the egg hunt. Members were sorry to hear that Mrs Thompson, who was scheduled to attend, had suffered a broken collarbone and wished her well.

The toilets in Jubilee Field are now locked with a code. If anyone wishes to use the facilities they need to use the code C1325. If the availability of this is abused, of course, the Council may have to rethink the toilets remaining as readily accessible.

Painting of Playground Equipment

Cllr Vickers reported that the painting of the equipment was finished. There was mention of damage to one of the areas underneath a swing and this is to be assessed and repaired.

17/13 Cricket Club Working Group

It was agreed that congratulations were deserved for the introduction of cricket back to the village and that it was very pleasing to see so many villagers at the social cricket match. The cricket team now have a set of keys to the pavilion and the possible need for window protection was discussed. Members heard there was already some protective material on site if deemed necessary.

The possible removal of the outside benches to a different area was raised and their fixings would be investigated. Also, a small repair to one of the benches legs would be carried out.

Chairman's Signature:

The large roller usually situated to the side of the pavilion is to be given a new frame and the renovation work would be funded by the Cricket Team. They have also given a cheque for £60 to cover the cost of fuel and this will be outlined in the Statement of Accounts for easy monitoring of spending and budget control.

The arrangement between the cricket team and Mr K Gammack was separate to any other arrangements for the cricket negotiations so the Parish Council is not involved with any of their discussions. The pitch will be roped off during the Ingleton Fayre Day to protect the wickets and the cricket team will be attending to introduce some new features/games to the fayre itinerary.

The pavilion is in a very tidy state but there are two issues to deal with: 1) the stop cock needs repairing and 2) the drainage waste pipe has been bent. There will also be a new regular item on the agenda for the parish council to monitor both the electricity and water consumption.

It was suggested that, given the plans for setting up the cricket team in Ingleton had now been successfully achieved, perhaps it was time for the committee to be disbanded and invite a member of the cricket team to a future meeting to make a report, perhaps near the end of the season.

17/14 **Personnel Committee**
No issues raised.

LOCAL MAINTENANCE / VILLAGE ISSUES

17/15 No issues raised

CORRESPONDENCE / COMMUNICATIONS

17/16 Upon receipt of a request for donation from Citizens' Advice County Durham, the Clerk was asked to send a response explaining that, because funds coming to the Parish Council are received via a tax on the residents, it would be wrong of the Council Members to give some of that money to organisations outside of the village as they believe it is the Council's duty to use this money for direct and discernable benefit to the community and that residents may make their own decisions on where any charitable money of their own is sent.

MEMBERS' QUESTIONS TO CHAIR OR CLERK / ANY OTHER BUSINESS

17/17 No questions were raised.

The Meeting closed at 8.48 pm

DATE AND TIME OF NEXT MEETING

PLEASE NOTE THE CHANGE OF VENUE

Wednesday 22 May 2019 at 7.00 p.m. in **The Pavilion, Jubilee Field, Ingleton**

IF ANYONE WISHES FOR MINUTES TO BE PRODUCED IN A LARGER TYPE WRITTEN SIZE PLEASE LET THE CLERK KNOW ON clerk.ingletonparishcouncil@gmail.com or telephone 01325 732118

Chairman's Signature: